

Entry Pack

Swim England Masters National Championships 2018

26 – 28 October | Ponds Forge, Sheffield

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INTRODUCTION

This document contains the required information needed to enter Swim England Masters National Championships 2018.

Please ensure you read this document carefully as some information may be new to you. As we continue to improve this event.

All entries must be made online, including payment. Details on how to enter online are included in this document.

CONTACTS

Swim England Events

Gina Dawson

Swim England Events Department
SportPark, Pavilion 3
3 Oakwood Drive
Loughborough
LE11 3QF

Tel: 01509 640821

Email: gina.dawson@swimming.org

Venue

Ponds Forge ISC

Sheaf Street
Sheffield
Yorkshire
S1 2BP

Tel: 0114 223 3400

Entries

Entries Administrator: Bernie Buck

Email: bernie.buck22@gmail.com

KEY DATES

Entries Open	12 noon, Wednesday 13 June 2018
Entries Close	12 noon, Friday 5 October 2018
Qualifying Period	1 October 2016 - 12 noon, Friday 5 October 2018
Email withdrawals	Withdrawals before Friday 26 October should be sent by email to bernie.buck22@gmail.com

SWIM ENGLAND PRIVACY POLICY AND PHOTOGRAPHY CONSENT

All individuals attending Swim England events are asked to complete:

[PRIVACY POLICY AND PHOTOGRAPHY CONSENT FORM](#)

Please make sure this is filled in prior to the event.

To view further details about how Swim England manages your data, download [Swim England's Privacy Policy](#).

HOW TO ENTER

Entries for Swim England National Masters Championships 2018 are now open.

Qualifying times

Please refer to the event conditions at the end of the document for further information on qualifying times. Qualifying times can also be viewed on the [Masters Hub](#).

Entry Fees

Individual Event Registration Fee	£26.50
Individual Entry Fee	£5.50
Team Entry Fee (no registration fee required)	£12.50
Individual Relay Fee*	£1

****Important information – If you are only entering a relay, not individual event, you must submit your name and club using the online entry system.***

1500m Entries

Only 140 entries (including male & female) will be permitted into the 1500m.

Once 140 is reached entries for this event will close.

Entering individual events

1. All entries are to be submitted via the [ONLINE ENTRY PAGE](#).
2. On the individual entry page enter your British Swimming registration number or family name, click on 'fetch data' and follow the instructions.
3. If you are a member of more than one club you will be asked to select which club you wish to represent for this entry. **Please note changes to clubs will NOT be allowed under any circumstances, so be sure to select the correct on entry.**

Entering relay events

1. **If you are only swimming relays;** you are required to enter your name on the individual entry page (see above) and the club you wish represent, but do not enter any events. You will be charged £1. This will need to be completed by **12 noon Wednesday 3 October**.
2. **If you are the person responsible for entering your relay team;** complete the relay entry form as normal through the [ONLINE ENTRY PAGE](#). Clubs are permitted to enter up to two teams per age group in the same event, this will need to be completed by **12 noon, Wednesday 3 October**.
3. Payment is by debit/credit card or PayPal, please follow the instructions.

Entry confirmations

All entries must be made online and payment must be made in full, online to complete the entry process. Payment is by credit or debit card only, please follow the PayPal instructions.

Please note paper confirmation of entry will not be sent out. All entrants will receive two emails at the time of payment: one from PayPal confirming receipt of payment and one from the entry system confirming your entry.

Your entry is not complete until your payment has been processed and you have received a confirmation email from PayPal. Please contact Swim England Events if you have any issues (NationalEvents@swimming.org).

Entries can be viewed on the entry page. If after you have submitted your entry you find you have missed an event, you may go back and make additional entries. If you wish to withdraw from an event, please follow the withdrawal procedure. Please note refunds will not be made. All entries are bound by the Conditions of Entry.

After entries have closed a Competitors Information Pack with further details about the competition will be distributed to competitors.

Medical declaration

Please read the following information carefully:

1. I am aware of the need to seek appropriate medical advice if I have any concerns as to the state of my health. I have not been informed by any medical practitioner and I do not have any knowledge of any medical condition which would make it inadvisable for me to participate in the National Masters Championships (“the Championships”). Accordingly I declare that I am physically fit and well to participate in the Championships.
2. I am aware of and appreciate the inherent risks involved in such training and competition including the possibility of injury and accident. I undertake to always conduct myself in a responsible and professional manner.
3. I undertake at all times during the Championships to use my best endeavours to train and compete in a safe and proper manner and not to do anything which would expose myself or fellow swimmers to unnecessary risk of injury.
4. I further undertake at all times to take all reasonable safety measures for the protection of myself and fellow swimmers and to inform the Referee of any concerns I may have as regards to safety.
5. I acknowledge that Swim England, or anybody associated with the organisation of the Championships cannot be held responsible for any loss or damage to my personal belongings and that I must take all reasonable steps against any such loss or damage.
6. I hereby agree to abide by and be governed by the rules and regulations of Swim England and the Event Conditions.

Submission of an entry will confirm that you have read and understood the above provisions and agree to abide by them.

COMPETITOR INFORMATION

Schedule of events

Friday 26 October	Saturday 27 October	Sunday 28 October
Session 1 – 9.00am	Session 4 – 9.00am	Session 7 – 9.00am
101 Mixed 1500m Freestyle	401 Mixed 4x100m Freestyle Relays 402 Men 100m Individual Medley 403 Women 100m Individual Medley 404 Men 400m Freestyle 405 Women 400m Freestyle 406 Men 4x50m Medley Relays 407 Women 4x50m Medley Relays	701 Men 400m Individual Medley 702 Women 400m Individual Medley 703 Men 50m Freestyle 704 Women 50m Freestyle 705 Men 100m Breaststroke 706 Women 100m Breaststroke 707 Men 4x100m Freestyle Relays 708 Women 4x100m Freestyle Relays
Session 2 – 1.30pm*	Session 5 – 12.30pm*	Session 8 – 13:15pm*
201 Mixed 4x200m Freestyle Relays 202 Men 100m Backstroke 203 Women 100m Backstroke 204 Men 50m Breaststroke 205 Women 50m Breaststroke 206 Men 200m Individual Medley 207 Women 200m Individual Medley 208 Men 4x50m Freestyle Relays 209 Women 4x50m Freestyle Relays	501 Men 100m Butterfly 502 Women 100m Butterfly 503 Men 50m Backstroke 504 Women 50m Backstroke 505 Men 200m Freestyle 506 Women 200m Freestyle 507 Men 4x100m Medley Relays 508 Women 4x100m Medley Relays	801 Mixed 4x50m Medley Relays 802 Men 200m Backstroke 803 Women 200m Backstroke 804 Mixed 800m Freestyle
Session 3 – 5.45pm*	Session 6 – 5.30pm*	
301 Mixed 4x100m Medley Relays 302 Men 200m Butterfly 303 Women 200m Butterfly 304 Men 100m Freestyle 305 Women 100m Freestyle	601 Mixed 4x50m Freestyle Relays 602 Men 200m Breaststroke 603 Women 200m Breaststroke 604 Men 50m Butterfly 605 Women 50m Butterfly 606 Men 4x200m Freestyle Relays 607 Women 4x200m Freestyle Relays	

****Session start times are estimates, session times will be confirmed after the closing date when all entries have been received.***

Withdrawals

The withdrawal process relies upon swimmers co-operation and courtesy to fellow competitors. Swimmers who fail to arrive for their heat create empty lanes which, if they had been used by others, could reduce the length of the sessions. To ensure that the meet runs efficiently it is essential that those not intending to swim inform the recorders as soon as possible.

Withdrawals before Friday 26 October should be sent by email to bernie.buck22@gmail.com
Withdrawals after the start of the competition, should be reported to the recorders in the timing suite.

Re-entry

Competitors entered in 400m Individual Medley and 400m, 800m and 1500m Freestyle events are required to confirm their intention to swim in these events by re-entering before the start of the session in which the events will be swum. Competitors in Session 8 800m on Sunday afternoon and all team entries must re-enter all the events they wish to swim before the start of that session. The deadlines for re-entry will be published in the Competitor Information Pack.

Relay declaration

The Relay Declaration Form can be found at the end of this document.

Warm up and swim down

Warm up will take place in the competition pool prior to each session. Warm up and swim down facilities will be available in the Diving pit throughout the competition. Further information will be included in the Competitor Information Pack.

Swimwear

Swimmers are reminded that to qualify for a British, European or World Masters record their swimwear must be compliant with the FINA requirements.

Warm up marshals

We need your help to make this event a success. We need warm up marshals at the start of each session to create a safe and pleasant warm up. Please offer your time for one or more sessions to help supervise the warm up. For those new to this role a description of the duties is available.

If you are able to lend your time during the warm up ahead of all eight sessions you will receive an event staff polo shirt.

If you can help out, please contact nationalevents@swimming.org.

CONDITIONS

1 General Conditions

- 1.1 The Championships Promoter is the Swim England Masters Working Group (“the Group”) which will appoint an Executive Director for the Championships. The Group reserves full powers over the National Masters Championships (25m) “the Championships”. Anything not covered by these Conditions will be decided by the Executive Director.
- 1.2 The Championships shall be held annually under FINA Swimming Rules and FINA Masters Rules unless otherwise provided for in these Event Conditions, the ASA Judicial Regulations and any additional conditions printed in the Entry Pack or the Competitor Information Pack. These Rules apply to all those taking part in the Championships. For conditions not covered by FINA Rules (for example, Health and Safety regulations and other guidelines) the requirements of Swim England shall apply.
- 1.3 For individual and team events, competitors must be registered with Swim England as Category 2 swimmers, Scottish Swimming or Swim Wales equivalent. Temporary Swim England members are not eligible to enter these Championships.
- 1.4 The age of competitors shall be determined as at midnight on 31 December in the year of competition. All competitors must be 18 years or over on the first day of the Championships.
- 1.5 A competitor can only compete for one club in the Championships and must be a registered member of that club on the day that they enter.

2 Individual Events

- 2.1 The individual events shall be (for both men and women):
50m, 100m, 200m, 400m, 800m and 1500m Freestyle
50m, 100m and 200m Backstroke, Breaststroke, and Butterfly
100m 200m and 400m Individual Medley
- 2.2 All events are Heat Declared Winner within each individual age classification. In each event, with the exception of the 50m events, competitors will be seeded according to their entry time and will compete against those with similar times from the various age groups taking part in the event. The last heat in each event will be spear head seeded. For 50m events competitors will be seeded in age groups as far as possible.
- 2.3 The age groups for individual events shall be for men and women:
18-24 years 40-44 years 60-64 years
25-29 years 45-49 years 65-69 years
30-34 years 50-54 years 70-74 years
35-39 years 55-59 years 75-79 years
And in five year bands as high as necessary.
- 2.4 Competitors may only compete in up to eight individual events.

3 Team Events

- 3.1 The team events shall be:
Men’s and Women’s 4 x 50 m Freestyle and Medley Team Relays
Men’s and Women’s 4 x 100 m Freestyle and Medley Team Relays
Men’s and Women’s 4 x 200 m Freestyle Team Relays
Mixed 4 x 50 m Freestyle and Medley Team Relays
Mixed 4 x 100 m Freestyle and Medley Team Relays
Mixed 4 x 200m Freestyle Relays
- 3.2 All team events will be Heat Declared Winner within each team age group classification.
- 3.3 The age groups for Masters team events shall be:
100-119 years 200-239 years

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120-159 years 240-279 years
160-199 years 280-319 years
And in 40-year increments as high as necessary.

- 3.4** The combined ages of the team members at midnight on 31 December in the year of competition must fall within the age band given above with the proviso that all team members must be 25 years of age or older on the 31 December in the year of competition.
- 3.5** There shall also be team events for teams with the combined ages at midnight on 31 December in the year of competition of 72 years and above with all team members being aged 18 years or over on the first day of the Championships.
- 3.6** Clubs are limited to a maximum of two teams in any one age group in each event and individual competitors can only swim in one team in each event.
- 3.7** All competitors, including those who are only swimming in relay teams, must be entered on the meet database in the name of the club they wish to represent by the closing date for individual entries.
- 3.8** The mixed teams shall consist of two competitors of each sex swimming in any order.

4 Entries

- 4.1** All entries shall be received by the appointed Championships Administrator by the closing date published in the Entry Pack and accompanied by the appropriate registration and entry fee.
- 4.2** The Promoter reserves the right to close entries progressively before the published closing date should individual events reach maximum capacity.
- 4.3** To enter competitors must have achieved a Qualifying Time for the event which is recorded in the British Rankings database for the qualifying period as set out in the Entry Pack. Times may be either short course or long course, and will not be converted.
- 4.4** Competitors and teams whose entries have been accepted are expected to swim. If they wish to withdraw they must comply with the withdrawal procedure published in the Competitor Information Pack.

5 Entry Times

- 5.1** Entries will only be accepted from competitors who have achieved the Qualifying Times for the events they wish to enter.
- 5.2** Para Competitors with swimming classification which is held on the British Swimming Classification Database at the time of entry shall be exempt from qualifying times.

6 Re-entry

- 6.1** Competitors entered in 400m Individual Medley and 400m, 800m and 1500m Freestyle events are required to confirm their intention to swim in these events by re-entering before the start of the sessions in the events which will be swum.
- 6.2** The deadlines for re-entry will be published in the Competitor Information Pack.

TEAM DECLARATION FORM

Clubs must complete a team declaration form, the cut off times for these declaration forms to be handed in will be published in the Competitor's Information Pack. Teams not complying with this instruction will NOT be allowed to compete.

Where a club has more than one team in an event, a swimmer who has been declared for one team may not compete for another team in the same event.

Event Number.....

CLUB or TEAM NAME	
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TYPE OF TEAM (Circle as appropriate)	MALE	FEMALE	MIXED
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TEAM EVENT (Circle as appropriate)	4 x 50m Free Team	4 x 100m Free Team	4 x 200m Free Team
	4 x 50m Medley Team	4 x 100m Medley Team	

AGE GROUP (Circle as appropriate)	72+ years	100 – 119 years	120 – 159 yrs	160 – 199 yrs
	200 – 239 yrs	240 – 279 yrs	280 – 319 yrs	Other

NAMES OF SWIMMERS IN SWIM ORDER

Swimmers' Names Please identify the nationality of any non-British swimmers.	Membership Number							Age as at 31 December Yr of competition
Team Manager's Name (Please print clearly):	Total Age							

.....

Signature:

.....

(Recorder to return bottom slip to team manager)

.....

Swimmer	Age
Total Age	

Event
Event No
Received by (Recorder)
Date Time

SWIMMERS NOT ALREADY REGISTERED FOR THESE CHAMPIONSHIPS WILL NOT BE ALLOWED TO SWIM IN RELAY TEAMS.